

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, August 15, 2016

Oliver Administration Building

Present

Subcommittee: Marjorie McBride, Chairperson; John C. Bento and Bill O'Dell (arrived at 6:30 p.m.)

School Committee, Administration and Staff: John Saviano, Mario Andrade Superintendent; Pauline Silva, Director of Administration & Finance, and Scott Medeiros, Assistant Facilities Director

Marj M. called the meeting to order at 6:10 p.m.

APPROVAL OF MINUTES

MOTION: John B. made a motion to approve the minutes of the July 18, 2016 meeting; seconded by Marj M. The motion passed unanimously.

FACILITIES FOCUS

Guiteras Steps

Scott M. reported that the Guiteras Steps Project is complete. Mario A. commented that he and the Facilities Director are happy with the results.

Colt Fund – re: Repair of Columns at Colt Andrews School

Marj M. commented that based on her recent conversations, she believes the Colt School Columns will need to be “replaced in kind”.

Mario A. added that he has a meeting scheduled for August 23rd with Nathan Calouro, Bristol Town Council Chairman, to discuss using the Colt Fund to repair the columns at Colt School.

2016 Summer Work List

Scott M. reported that all of the summer work projects have been completed.

Marj M. commented that she feels the parking lot at Oliver School should have been included on the 2016 Summer Work List for the purpose of repainting the parking lines.

MHHS Heating, Ventilation and Air Quality (HVAQ)

Scott M. reported that the work involving the MHHS Heating, Ventilation and Air Quality units is right on schedule, and should be all set for the opening of school.

Districtwide Controls Upgrade

Mario A. stated that he, Pauline S., Director of Administration & Finance, George S., Facilities Director and Scott M., Assistant Facilities Director, met with SMMA to review their plans for the Hugh Cole School controls. Upon reviewing SMMA's plans, it was discovered that there were some oversights which needed to be addressed. SMMA has been put on notice to rectify these oversights.

Mario A. stated that he made it clear to SMMA that they are to leave decisions concerning changes to the plans up to the District and that they must stay in close communication by providing progress reports for each school based project.

Scott M. reported that the HVAQ Control plans for Hugh Cole are complete, and that the electric panels are in the process of being removed.

School Dude

Marj M. stated that she will hold the School Dude agenda item until Bill O. is present later on in the meeting.

BUDGET FOCUS

FY16 Budget

Pauline S. reported that she is still recording payables every day with no unplanned payments. Pauline S. stated that the FY16 Budget is where it needs to be.

FY17 Budget

Pauline S. reported that the FY17 Budget is still in the very preliminary stages. She stated that on the revenue side she is waiting for housing aid, and on the expenditure side, she is waiting for all employees to be in place before a determination of those numbers can be made. Pauline S. closed by stating that the FY17 Budget is where it needs to be.

A short discussion ensued on the impact of the new BWRSD bussing opt-in policy to the FY17 budget.

ACTION ITEMS:

- 1. Recommend to the full School Committee approval of the Athletic Training Services Bid**

MOTION: John B. made a motion to recommend to the full School Committee approval of the Athletic Training Services Bid.; seconded by Marj M.

DISCUSSION: Pauline S. is recommending Olympic Physical Therapy with a three year contract and two additional yearly extensions

The motion passed unanimously.

- 2. Recommend to the full School Committee approval of the Guiteras**

Baseball Field Netting Bid

DISCUSSION: Mario A. reported that the bids for the Guiteras Baseball Field Netting came in extremely high. He stated that the Facilities Director felt the cost of the baseball field netting would be \$35,000 to \$40,000, but the current bids were more than double those amounts. Mario A. stated that he is not recommending moving the current bids forward for a School Committee vote.

A discussion ensued on creating a “piece-meal bid” with the possibility of some pieces of the project being completed in-house.

A discussion ensued on the necessity of several items listed on the baseball field netting RFP.

(Bill O. arrived at 6:30 p.m.)

A consensus was reached to go back out to bid for the Guiteras baseball field netting, to subcontract out the demo, and include the winch system as an option.

Mario A. will talk to Nathan C., Bristol Town Council Chairman, about the possibility of the town removing the current poles at Guiteras field for use elsewhere within the Town. Before doing so, Mario A. will research whether or not the wooden poles currently located at Guiteras field would still be up to code for use by the Town.

Marj M. closed by summarizing that the District will go out to bid again for the Guiteras baseball field netting with the changes and options discussed this evening.

FACILITIES FOCUS (Cont.)

School Dude

Bill O. expressed concern over the lack of user friendliness of the School Dude website. He shared an anecdotal story to showcase the issues he has had with School Dude.

A discussion ensued on the user-friendliness of School Dude, and ways to rectify several issues raised by Bill O.

Mario A. will send a link to the Budget/Facilities Subcommittee once the changes to the School Dude website, which were agreed upon this evening, are in place.

Next meeting – Monday, September 19, 2016

ADJOURNMENT:

MOTION: At 6:54 p.m. John B. made a motion to adjourn the meeting; seconded by Bill O. The motion passed unanimously.

kd